



2017 EQUITY AND DIVERSITY AWARD

*The Illinois Community College Trustees Association's **EQUITY AND DIVERSITY AWARD** recognizes exemplary commitment by an Illinois public community college board of trustees and its chief executive officer to achieve diversity, equity and inclusion in the college's education programs.*

AWARD CRITERIA

Each nomination for the ICCTA Equity and Diversity Award will be reviewed according to demonstrable evidence of board and chief executive officer leadership in setting policies, championing an environment of inclusivity, and ensuring results for the success and enhancement and expansion of opportunities for women, underrepresented and underserved communities (expansion of people of color, LGBT and any other unrepresented population):

- How does the college define equity within the college's service district?
- Identify at least one program that promotes access and completion to an underserved community.
- Describe programs aimed at successful completion, transfer and/or gainful employment.
- Data: Provide data on the impact of the identified program(s).
- Employment and promotion (i.e., commit to employing a diverse staff; provide resources and an environment for all students to succeed)
- Engagement of board of trustees, committees, advisory groups of the college, student groups and community based organizations (i.e., actively seek diverse representation)

NOMINATION REQUIREMENTS

All ICCTA member colleges are eligible to participate in the Equity and Diversity Award program. Nominations must be submitted by the board of trustees of an ICCTA member college.

In order for a nomination to be considered, all of the following items must be included in the nomination packet. **The total length must not exceed 6 pages:**

- A completed ICCTA nomination form (a response covering each question is required)
- Up to 2 letters of recommendation
- Up to 2 pages of supplemental materials (i.e., news articles, brochures, photos)

In addition, the nominator must submit a letter of support from the college board of trustees. This letter will not be counted as part of the 6-page nomination packet but is required for a nomination to be considered. Failure to follow these guidelines will result in the disqualification of a nomination. Should only one nomination be received the application will be rolled over to the following year.

PROGRAM DEADLINES

All nominations must be received **BY 5:00 P.M., FRIDAY, MARCH 3, 2017. THIS DEADLINE WILL BE STRICTLY ENFORCED.**

All award nominees will be invited to attend ICCTA's June 2, 2017 awards banquet in Springfield, where the statewide winner will be announced.

All nominations and support materials should be sent to:

Illinois Community College Trustees Association

401 E. Capitol Ave, Suite 200

Springfield, IL 62701-1711

FAX: 217-528-8662

E-MAIL: sspann@communitycolleges.org

- For more information, please contact Stephanie Spann at 1-800-454-2282 ▪



ILLINOIS COMMUNITY COLLEGE TRUSTEES ASSOCIATION

**2017 Equity and Diversity Award
Nomination Form**

Community College _____
Name of President / CEO / Chancellor _____
Mailing address _____
Telephone # _____ **E-mail address** _____

Each nomination for the ICCTA Equity and Diversity Award will be reviewed according to demonstrable evidence of board and chief executive officer leadership in setting policies, championing an environment of inclusivity, and ensuring results for the success and enhancement and expansion of opportunities for women, underrepresented and underserved communities (expansion of people of color, LGBT and any other unrepresented population).

Please describe how the nominated board and CEO meet each of the following criteria:
 (please use additional pages if needed)

1. How does the college define equity within the college’s service district?
2. Identify at least one program that promotes access and completion to an underserved community.
3. Describe programs aimed at successful completion, transfer and/or gainful employment.
4. Data: Provide data on the impact of the identified program(s).
5. Employment and promotion (i.e., commit to employing a diverse staff; provide resources and an environment for all students to succeed)
6. Engagement of board of trustees, committees, advisory groups of the college, student groups and community based organizations (i.e., actively seek diverse representation)

This nomination form and supporting materials must be received by **5:00 pm, Friday, March 3, 2017**, at:

Illinois Community College Trustees Association
401 E. Capitol Ave., Suite 200
Springfield, IL 62701-1711
FAX: 217-528-8662
E-MAIL: s Spann@communitycolleges.org

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